

YIS MONTHLY NEWSLETTER ACADEMIC YEAR 2021-2022

JEDDAH CAMPUSES



WELCOME BACK 1st Edition August 29, 2021



A Letter from The School

Dear Parents and Students,

Welcome to the 2021-2022 school year. We would like to extend a warm welcome to our new students and look forward to see our returning students again. We hope everyone had an enjoyable summer.

The new school newsletter has been restructured to ensure a smooth start to this academic year and we hope it will serve as a helpful guide throughout the year. It has a lot of information that will provide answers to many of your questions.

This academic year is critical as we are shifting back from online to in-person education. Therefore, we would like to ask for solidarity among staff, parents, and students to streamline this transition and ensure the highest possible quality of learning.

Successful students are those who choose to be active partners in the learning process. We urge all of our students to carefully read the below steps to help themselves achieve this vital characteristic:

Step 1:

Know your school (policies/procedures, dress code, attendance, etc.)

Step 2:

Follow all school precautions established for keeping you safe and ensuring your well-being.

Step 3:

Know how to get good grades (organization, time management, study skills, etc.)

Step 4:

Set Goals (short and long-term goals)

Step 5:

Get Involved (sports, clubs, school activities, etc.)

Step 6:

Make good choices and decisions (rewards instead of consequences)

Step 7:

Know how to handle stress

Step 8:

Use available services/resources

Step 9:

Plan and prepare your future

Step 10:

Be in school every day



Quality education is of utmost importance at YIS. A vital part of achieving such a standard is improving the environment in which our students learn. We are proud to introduce our new campuses which are fully equipped with:

- a serene and educational captivating environment,
- swimming pools,
- indoor gyms,
- basketball/ football/ volleyball/handball courts,
- labs (Science, Biology, Chemistry, Physics, Computer, STEM),
- mosques,
- spacious classrooms, hallways, and playgrounds,
- libraries,
- Cafeterias

We are excited to start a new journey with our YIS family, and hope that the 2021-2022 school year will surpass all your greatest expectations.

Sincerely,

Yusr International School Team

Back
To
School!



Building Parent - School Relationships

Good communication between families and the school is necessary for your students' success. A reliable academic research shows that the more information is shared between parents and the school the better equipped both will be to help students achieve better results.

For further inquiries, you may email the respective senior school member or call the allocated extension number.

YIS Senior Leadership Team: (YIS unified #: 920029321)

Position	Employee's Name	Email Address	Extension Number
School Academic Manager	Mr. Ahmed Abdulrazzak	academic-manager@yusr.edu.sa	116
Finance Manager	Mr. Mohammed Mona	mohammed-mona@yusr.edu.sa	112-113-114-202-203
IT Manager	Mr. Tawfik Abu AlMegd	tawfik@yusr.edu.sa	100
Admission Officer	Mrs. Soha Awn	soha-awn@yusr.edu.sa	204
School Principal – Boys' School – (Grades 4-12)	Mr. Mohammed Al-Karni	mohammad-alkarni@yusr.edu.sa	110
School Principal – Girls' School	Mrs. Futoon Mirza	futoon-mirza@yusr.edu.sa	211
School Principal – Jamoom School – (Pre-K to Grade 3)	Mrs. Nora Al-Otaibi	nora-alotaibi@yusr.edu.sa	0550138758
School Principal – AlZaidi School – (Pre-K to Grade 3)	Mrs. Khulud Al-Otaibi	khulud-alotaibi@yusr.edu.sa	0555398976



Academic/Administrative YIS Team

For daily academic and non-academic inquires related to your child(ren), we urge you to contact our designated personnel as per the table below:

(YIS unified #: 920029321)

Position	Employee's Name	Email Address	Extension Number
Head of Department – Boys' School – Grades (8 -12)	Mr. Amjad Saifan	amjad-saifan@yusr.edu.sa	111
Head of Department – Boys' School – Grades (4 - 7)	Mr. Osama Shatnawi	osama-shatnawi@yusr.edu.sa	117
Head of Department – Girls' School – Grades (4 - 12)	Mrs. Noor Al-Otaiby	noor-alotaiby@yusr.edu.sa	213
Administrative Assistant – Girls' School – Grades (7 - 12)	Mrs. Wafaa Shamis	wafaa-shamis@yusr.edu.sa	214
Administrative Assistant – Girls' School – Grades (4 - 6)	Mrs. Niveen Kartaly	niveen-kartaly@yusr.edu.sa	215
Head of Department – Girls' School – Grades (1 - 3)	Mrs. Wedad Dawood	wedad-dawood@yusr.edu.sa	223
Head of Department – Girls' School – Kindergarten Jeddah	Mrs. Yasmin Mohamed	yasmin-mohamed@yusr.edu.sa	233
Head of Department – Pre-K to Grade 3 – Makkah Schools	Mrs. Khaila Lood	khaila-lood@yusr.edu.sa	0555398976

All YIS staff members aim is to strengthen school - parent partnership and to ensure YIS students' success with a total commitment to our school's motto:

Learners today Pioneers tomorrow

We look forward to having a very successful academic year where our ultimate goal is the well-being of our beloved students.

As we look forward to this promising future, we remember our successful past.



SCHOOL DAY

Students' Attendance as per the Ministry of Education and Health regulations

Pre-K to Grade 6:

All students in the above mentioned grades will follow the online scenario until the end of October. Teachers will be operating from school and students will be attending classes using the G-suite classes. Physical attendance will start by end of October as per the regulations to be sent later.

All invitations to join G-suite classes will be sent by teachers to all students.

Students are asked to check if their school email is active and accessible. Kindly report any technical problem to the designated Head of School.

Timing for each stage is shown in page (7)

Grade 7 to Grade 12:

As per the MoE regulations, only students with full vaccination will be allowed to the school premises. All others will be performing online from home until the vaccination requirements are fulfilled. No exceptions will be made or allowed as this is a strict restriction from the Ministry of Education as well as from the Ministry of Health.

For better class engagement and academic efficiency and in order to guarantee that the majority of Grade 7-12 students are vaccinated, YIS will follow the online scenario for a two-weeks period after which the school will shift to regular teaching.

Accordingly, we divided students' attendance into two stages as follows:

- **August 29 – September 9 (online)**

- All students will be performing online to allow them enough time to receive full vaccination since the majority of our students did not complete their vaccination.
- Our school day begins promptly at **8:00 am and finishes at 12:30 pm** for all classes.
- Academic Reinforcement sessions will be from 12:30 pm – 3:00 pm

- **September 9 – June 30 (regular)**

- Students shift to regular teaching scenario starting **September 12, 2021**.
- Our school day begins promptly at 7:45 a.m. **Students will not be allowed to access the school campus at all before 7:30 am except for students who take Tahfeez.** Parents are kindly requested to drop off students after 7:30 am

- The bell rings at 7:45 a.m., students have fifteen minutes to get to the 1st period class by the time the tardy bell rings at 8:00 a.m.
- Students arriving to school after 8:00 am are considered late and will have a tardiness note in their daily attendance.
- Students' dismissal time is 1:00 pm. Parents are expected to pick up students between 1:00 pm and 1:30 pm.

NOTE:

The school will not be responsible for any student who stays in campus beyond 2:00 pm

- Students will virtually join the reinforcement academic sessions between 1:40 pm and 3:00 pm from home.
- On time **students' attendance is mandatory**. It is important to know that attendance is taken each and every period of the school day.
- All students **are expected to be wearing their school uniforms** whether they are following the physical or the online scenario.

Timing for each stage is shown in page (8)



School's Administration:

Administrative offices' and teachers working hours are as follows:

DAY	WORKING HOURS
Sunday through Thursday	Administration: 7:30 a.m. to 3:15 p.m. Teachers: 7:30 a.m. to 3:00 p.m.
Friday	Weekend
Saturday	Only Admin: 10:00 a.m. to 2:00 p.m. Other employees upon school's request

SESSIONS' TIMINGS for Each Stage

STAGE 1 : August 29 – September 9

<u>KGs + Gr. 1-3</u>		
Reinforcement Academic Sessions	8:00	9:55
<i><u>Tahfeez Quran</u></i> <i>During this period, only registration will take place. All Tahfeez classes will resume Sunday, Sept. 12</i>		
Pd. 1	10:35	11:15
Break	11:15	11:20
Pd.2	11:20	12:00
Break	12:00	12:05
Pd.3	12:05	12:45
Break	12:45	12:50
Pd.4	12:50	1:30
Break	1:30	1:35
Pd.5	1:35	2:15
Break	2:15	2:20
Pd.6	2:20	3:00

<u>Grades 4-6</u>		
Pd. 1	8:00	8:50
Pd.2	8:50	9:40
Break	9:40	9:50
Pd.3	9:50	10:40
Pd.4	10:40	11:30
Break	11:30	11:40
Pd.5	11:40	12:30
<i><u>Tahfeez Quran</u></i> <i>During this period, only registration will take place. All Tahfeez classes will resume Sunday, Sept. 12</i>		
Reinforcement Academic Sessions	1:00	3:00

<u>Grades 7-12</u>		
Pd. 1	8:00	8:50
Pd.2	8:50	9:40
Break	9:40	9:50
Pd.3	9:50	10:40
Pd.4	10:40	11:30
Break	11:30	11:40
Pd.5	11:40	12:30
<i><u>Tahfeez Quran</u></i> <i>During this period, only registration will take place. All Tahfeez classes will resume Sunday, Sept. 12</i>		
Reinforcement Academic Sessions	1:00	3:00

SESSIONS' TIMINGS for Each Stage

STAGE 2: September 9 – June 30

<u>KGs + Gr. 1-3</u>		
Reinforcement Academic Sessions	8:00	9:55
Tahfeez Quran	9:55	10:35
Pd. 1	10:35	11:15
Break	11:15	11:20
Pd.2	11:20	12:00
Break	12:00	12:05
Pd.3	12:05	12:45
Break	12:45	12:50
Pd.4	12:50	1:30
Break	1:30	1:35
Pd.5	1:35	2:15
Break	2:15	2:20
Pd.6	2:20	3:00

<u>Grades 4-6</u>		
Pd. 1	8:00	8:40
Pd.2	8:40	9:20
Break	9:20	9:30
Pd.3	9:30	10:10
Pd.4	10:10	10:50
Break	10:50	11:00
Pd.5	11:00	11:40
Pd.6	11:40	12:20
Tahfeez Quran	12:20	1:00
Reinforcement Academic Sessions	1:00	3:00

<u>Grades 7-12</u>		
Tahfeez Quran	7:15	8:00
Pd. 1	8:00	8:40
Pd.2	8:40	9:20
Break	9:20	9:30
Pd.3	9:30	10:10
Pd.4	10:10	10:50
Break	10:50	11:00
Pd.5	11:00	11:40
Pd.6	11:40	12:20
Pd.7	12:20	1:00
Dismissal Time	1:00	1:30
Reinforcement Academic Sessions	1:40	3:00

BOOKS' DISTRIBUTION - INFO & DATES



SCHOOL BOOKS & UNIFORM DISTRIBUTION SCHEDULE 2021-2022

Timings: 10:00 - 15:00

Assigned Dates

WEDNESDAY 25TH AUGUST

THURSDAY 26TH AUGUST

SUNDAY 29TH AUGUST

Grades

7-8-9-10-11-12

1-2-3-4-5-6

KINDERGARTEN



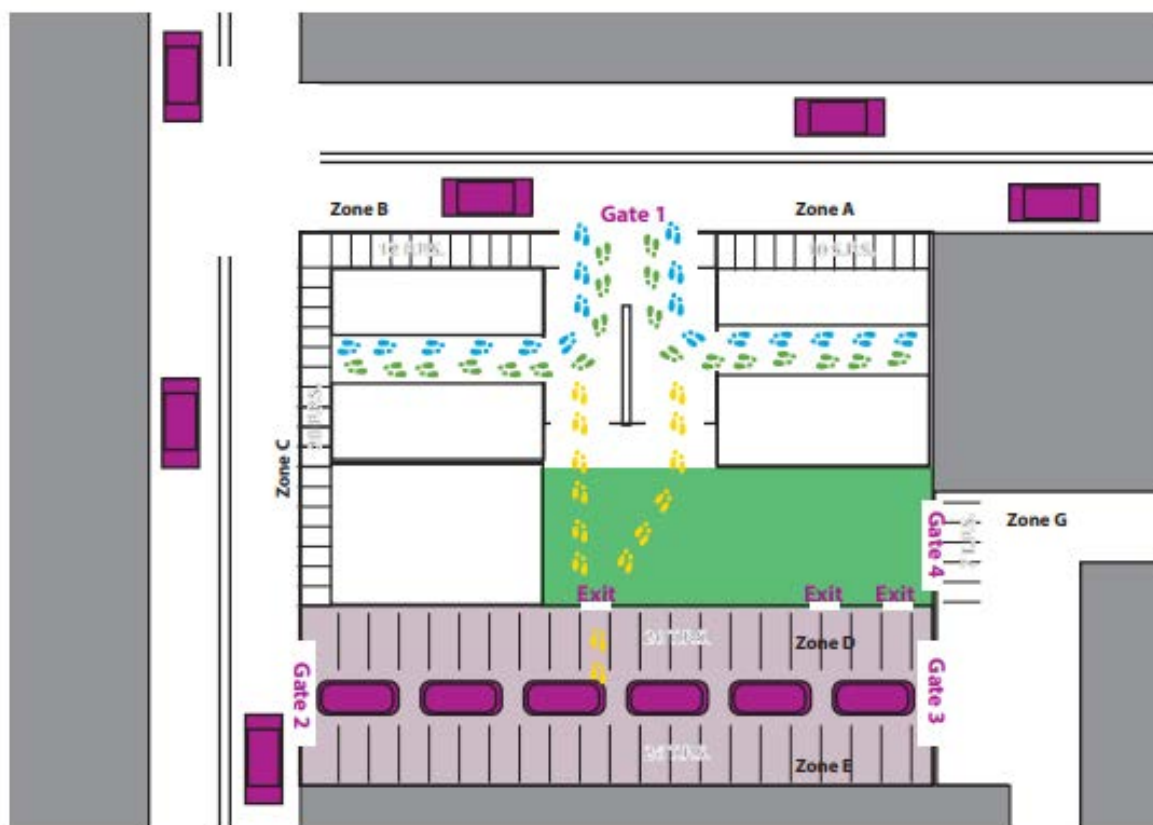
YUSR.EDU.SA

Kindly note that:



- Parents should adhere to the announced dates and timing.
- Students need to have their textbooks and technical devices with them when they start school.
- Compliance of Covid-19 SOPs are well appreciated.

School Drop off & Pick up Plan - Jeddah



BOYS' CAMPUS



Stage 1: Drop Off

-  Non-bus Students enter school through **Gate #1 that has two doors:**
 - **Middle School Students use the right door to go to their classes.**
 - **High School Students use the left door to go to their classes.**
-  Bus students enter school through **Gate #2**

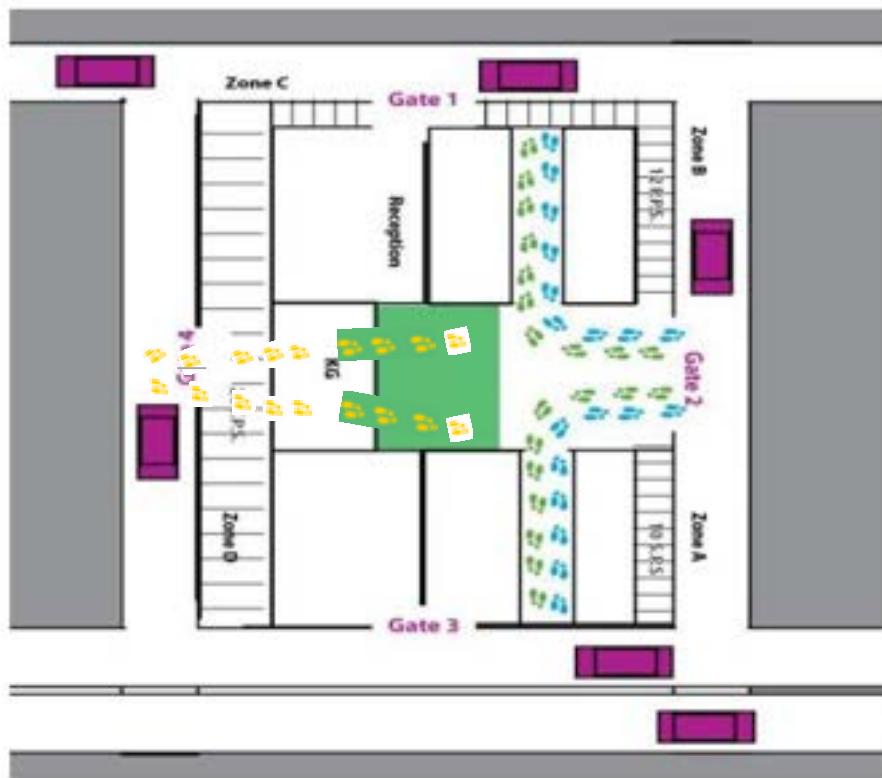
Stage 2: Pick Up

-  Non-bus students leave school through **Gate #1, The Main Gate** through the same door used in the morning.
-  Bus students who use the school's transportation service are accompanied by a supervisor to the buses parking lot – **Gate # 2, North Gate.**

N.B.

- ✓ All mentioned above stages will be closely supervised by administrators, teachers, along with security guards through a well detailed plan.
- ✓ All Covid-19 protocols will be implemented.
- ✓ Parking Zones:
 - Zone A: Students parking area
 - Zones B & C: Parents parking area
 - Zones D, E & G: Administrators and Teachers parking area

GIRLS' CAMPUS



Stage 1: Drop Off



All students (bus and non-bus) enter school through **Gate #2 that has two doors:**



- **Grade 7, 8 and 12 students use the door on the left to go to their section.**
- **Grade 9, 10 and 11 students use the door on the right to go to their section.**

Stage 2: Pick Up



All non-bus students leave school through **Gate #2, The Main Gate** through the same door used in the morning.



Bus students who use the school's transportation service are accompanied by a supervisor to— **Gate # 4**. Buses leave from that gate.

N.B.

- ✓ All mentioned above stages will be closely supervised by administrators, teachers, along with security guards through a well detailed plan.
- ✓ All Covid-19 protocols will be implemented.
- ✓ Parking Zones:
 - Zones A&B: Students & Teachers parking area.
 - Zones C: Admins & Parents parking area.
 - Zones D: Teachers & Students parking area.

A General Overview for the Academic Year 2021-2022

	TERM I	TERM II	TERM III
Aug	3		
Sept	20		
Oct	20		
Nov	18		
Dec		19	
Jan		17	
Feb		16	
March		8	10
April			16
May			16
June			20
July			
Days/term =	61	60	62
Total # of teaching days =	163		

Total # of teaching weeks =	39
Term I	13
Term II	13
Term III	13

Total days of Vacation =	32
Term I	4
Term II	15
Term III	13

VACATIONS

Starting/Ending Dates

Happy
Holidays!

<i>Saudi National Day</i>	Wed. 22-9-2021 & Thur. 23-9-2021
Long Weekend	Sunday 17-10-2021
<i>Long Weekend</i>	Thursday 4-11-2021
End of Term I break	Starts on Thursday 25-11-2021 afternoon Ends on Saturday 4-12-2021 afternoon
<i>Long Weekend</i>	Sunday 19-12-2021
Winter Break	Starts on Thursday 6-1-2022 afternoon Ends on Saturday 15-1-2022 afternoon
<i>Long Weekend</i>	Wednesday 2-2-2022 & Thursday 3-2- 2022
Long Weekend	Wednesday 23-2-2022 & Thursday 24-2- 2022
<i>End of Term II break</i>	Starts on Thursday 10-3-2022 afternoon Ends on Saturday the 19-3-2022 afternoon
Eid Al-Fitr	Starts on Sunday 24-4-2022 afternoon Ends on Saturday 7-5-2022 afternoon
<i>Long Weekend</i>	Wednesday 25-5-2022 & Thursday 26-5- 2022
Long Weekend	Wednesday 15-6-2022 & Thursday 16-6- 2022

Academic Calendar

A brief summary for all the events that take place during the academic year 2021 – 2022:

Term 1 (Sun., Aug 29 - Thurs., Nov 25)	Term 2 (Sun., Dec 5 - Thurs., March 10)	Term 3 (Sun., March 20 - Thurs., June 30)
Admin First Day : Sunday 1 st of August Teachers' First Day: Sunday 15 th of August	Term II starts December 5, 2021	Term III starts March 20, 2022
First Day for students: Grades 7 to 12: Sunday 29 th of August Grades 4-6 : Monday 30 th of August Grade 3 & KG2: Tuesday 31 st of August Grade 2 & KG1: Wednesday 1 st of September Grade 1 & Pre-K: Thursday 2 nd of September	Term I Report Cards: Thursday 9 th of December	Term II Report Cards: Thursday 24 th of March
Orientation Days Sun 5 th till Wed 8 th of September	1st Parents' Meeting: Sun. 12 th to Wed. 15 th of Dec.	2nd Parents' Meeting: Sun 27 th of March to Wed 30 th March
Saudi National Day: Wed. & Thurs. 22 nd & 23 rd of Sept	Long Weekend: Sunday 19 th of December	Eid El-Fitr Vacation: Starts on Sunday the 24 th of April afternoon Ends on Saturday the 7 th of May afternoon
Long Weekend: Sunday 17 th of October	Winter Break: Starts on Thursday the 6 th of January afternoon Ends on Saturday the 15 th of January afternoon	Long Weekend: Wed. & Thurs. 25 th & 26 th of May
Long Weekend: Thurs. 4 th of November	Long Weekend: Wed. & Thurs. 2 nd & 3 rd of February	Long Weekend: Wed. & Thurs. 15 th & 16 th of June
Term I Exam & Review Sun 14 th of Nov. till Thurs 25 th of Nov	Long Weekend: Wed. & Thurs. 23 rd & 24 th of February	Term III Exam & Review Sun 12 th of June till Mon 27 th of June
End of Term I Break: Starts on Thursday the 25 th of November afternoon Ends on Saturday the 4 th of December afternoon	Term II Exam & Review Sun 27 th of Feb. till Thurs 10 th of March	Last Day for: KGs & Grades (1- 3) Students - Tuesday 14 th of June Grades (4-12) Students - Thursday 30 th of June
	End of Term II Break: Starts on Thursday the 10 th of March afternoon Ends on Saturday the 19 th of March afternoon	End of Year Report cards Distribution: Thursday 16 th of June (PreK - Gr.3), Thurs. 30 th of June (Gr. 4-12)
		Teachers - Thursday 30th of June (inclusive) Administration - Thursday 14th of July

REGULAR LEARNING SCENARIO

GRADES 7-12



ACADEMIC YEAR 2021-2022

I. ENTRY, PICK-UP, AND SCHOOL VISIT PROCEDURES

- ✓ All students arrive to school **no earlier than** 7:30 am (only students taking Tahfeez 7:15 am) and leave the school campuses **no later than** 2:00 pm.
- ✓ Students above 12 years who are not vaccinated will not be allowed into the school premises.
- ✓ All staff members and students should undergo an individual thermal screening at the entrance of the school and before entering the school premises.
- ✓ Before entering the school premises hands should be sanitized.
- ✓ Teachers are responsible for immediately referring students with COVID-19 symptoms such as cough, body aches, fatigue, sore throat, shortness of breath, runny nose, diarrhea, nausea, and headache to the school nurse for further screening as per the guidelines.
- ✓ The school will implement a full entry and exit procedure to eliminate overcrowding and maintain a two meters physical distancing in high traffic areas.
- ✓ Only one family member or guardian is allowed to enter the school facility for drop off/pick up of his/her child.





II. SCREENING AND EMERGENCY PLAN

A policy of “**stay home if feeling unwell**” for students, teachers or school staff with symptoms will be enforced.

In cases of emergencies, such as having symptoms amongst staff, students or visitors, the school will immediately take the necessary measures.

If a case of illness is detected amongst students or staff presenting COVID-19 symptoms such as fever ($\geq 37.5^{\circ}\text{C}$), cough, body ache or fatigue, shortness of breath, sore throat, runny nose, diarrhea and nausea, headache, or loss of sense of smell or taste, a health and safety designated staff will be assigned to:

- Manage the case,
- Follow up and monitor the implementation of health and safety procedures,
- Conduct all necessary inspection among students and staff,
- Designate an isolation room within the school premises.

If a child/teacher/staff member begins to show symptoms of COVID-19 while at school, he/she will be isolated instantly. The parent/ guardian of the child will be notified immediately and the patient should not return to school until the PCR result is obtained.

III. HYGIENE

- All common areas in the school (i.e. toilets, pantry, waiting areas, etc.) will be sanitized and disinfected every hour or after every use. This also applies to frequently used areas/ surfaces such as door handles, dining tables, chairs, benches etc. Any simple deviation from the required safety measures should be reported to the concerned authority to take corrective measures immediately. Cleanliness of such areas is a top priority to prevent any spread of the virus.
- Clear guidelines should be set for security staff and cleaning staff to ensure they follow the right measures such as wearing gloves and masks while cleaning
- Strict hand washing regimes and adequate hand washing breaks for children will be encouraged.
- Usage of hand sanitizers will be ensured. Hand sanitizers are distributed across the school premises.
- Anyone entering the premises should be requested to wear a mask and should be asked to use the hand sanitizer available at the entrance.





- Students will be designated to a specific seat and no swapping among students will be permitted.
- Students are required to get their food and beverages with food. No canteens will be opened for students.
- Water dispensers are not allowed on campus. Instead, students bring their own sanitized water bottles with them.
- No PE or activity classes will be scheduled for this period until further announcement from the Ministry of Education.
- Frequently used electronic devices should get disinfected after each use (i.e. tablets, computers, etc.).
- The school should encourage a paperless strategy in combination with technological aids to minimize contacts.

A photograph showing a large group of students in white shirts and dark shorts sitting on a blue floor in a classroom. They are arranged in a grid pattern, demonstrating physical distancing. The students are sitting on mats or bags, and their bags are placed on the floor next to them. The room is spacious, and the students are well-spaced from each other.

IV. PHYSICAL DISTANCING ARRANGEMENTS

- In all common areas, a two meters distancing must be maintained and ensured for all students and staff members.
- Rooms in our new campus are spacious (47-50 m²) thus all classrooms will provide sufficient space for groups to maintain physical distancing of at least 1.5 meters provided that everyone wears a mask.
- Students will be designated to a specific seat and no swapping among students will be permitted.
- The number of students in each classroom has been calculated based on a safe distancing of at least 1.5 meters per child or person. According to such calculations, students (at all times) will be distributed in small groups to ensure their safety.
- Place awareness/educational posters describing handwashing steps near sinks, hygiene communication messages should be placed across the premises.



V. ADMISSIONS, PAYMENT OF FEES & MEETINGS

- Registration for new students will be done online. If needed, one parent/guardian is allowed to visit for registration with an appointment. Such visits shouldn't be allowed during drop-off, pick-up, and break time to avoid visitors during children crowding times.
- Digital/online payments are preferred and encouraged, yet cash payments are allowed.
- Meetings are encouraged online. Critical cases that require physical presence should take place by appointment only.
 - **Methods of Payment:**
Payments can be made by Bank Transfer & Mada
Beneficiary Name: Alyusr International School Co.

Beneficiary Banks

- **Bank Aljazira**

A/C: 0124-691480-004

IBAN: SA62 6000 0000 1246 9148 0004

- **Riyad Bank**

A/C: 1100088449940

IBAN: SA91 2000 0001 1000 8844 9940

... THANK YOU ...



YUSR INTERNATIONAL SCHOOL
JEDDAH – KSA



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